

# National Achievement SURVEY

## NAS Cell CBSE, Delhi

Heads of the Sampled School selected for NAS 2021 are expected to extend cooperation to the Survey Team as per list of obligations outlined here.

(District-wise List of sample schools will be shared with the DNOs/DLCs in due course)

1. Ensure that school is functioning on 12<sup>th</sup> November 2021.
2. Ensure that no other activities (such as Annual Function, Sports Day, Cultural Event etc.) is fixed on 12<sup>th</sup> Nov.2021.
3. Being Head of the School, ensure presence of yours as well as of your teachers.
4. The Grade in which National Achievement Survey (NAS) will be conducted in the school will be intimated by the Survey Team. The same will also be intimated to the State Nodal Officer, District Nodal Officer and the DLC.
5. Survey Team comprises of an **Observer** and **Field Investigator (FI)**,
6. **Field Investigator (FI)** will report to the assigned sample School by **7:30 AM**
7. **Observer** will report to the assigned sample school by **8:30 AM** (after collecting the NAS Sealed packets)
8. Present attendance registers of the sampled Grade(s) to Survey team and confirm the no. of Sections running in Grade(s)
9. Help survey team to identify a suitable room (preferably bigger) for seating 30 students (Sampled Batch). Room should preferably be at the ground floor and should have proper benches and lighting.
10. Facilitate the Survey Team by providing one or two table(s) and chair(s) for their work and provide them white sheets
11. If needed, arrange for a scribe for children with special needs (CWSN), if any in the sampled batch.
12. Fill up the School Questionnaire (SQ) and provide complete and factual data as sought in the Questionnaire
13. Ensure Discipline and non-interference of teachers in the Survey
14. Time schedule for Survey is as mentioned below:

Grade	Duration	Start Time	End Time
Grade 3 and 5	90 Minutes	10:30 AM	12:00 PM
Grade 8 and 10	120 Minutes	10:30 AM	12:30 PM

15. Survey includes Achievement Test (AT) and Pupil Questionnaire (PQ) which are to attempted and filled by the students of the sample batch. Sample batch standard size is 30.
16. Students must stay back for filling of PQ. For Grade-3 and 5, the FI would assist and help in filling of the OMRS.
17. FIs would get things done in an interactive manner. Student may use their own HB Pencil/Pen for the Survey.
18. Concerned subject teacher(s) of the Sampled Section must be present to fill the Teacher Questionnaire (TQ)
19. Students should darken the correct circle as in the example below:

**Q: Which one of the following is the largest number?**

1. 273                      2. 275                      3. 257                      4. 253

In the example, option 2 is correct. Hence circle of option 2 is to be darkened as shown below:

**Correct way of marking the answer**

① ● ③ ④

**Incorrect way of marking the answer**

⊗ ✓ ⊙ ⊕

20. After the PQ is completed, the students may be allowed to leave
21. The questions asked / response sought in PQ, TQ and SQ must be provided fully and based on factual position as that will add to the data reliability for this nationally significant survey
22. No OMR or Question booklet should be retained or kept back in the school.
23. All Booklets will be collected back by the FI / Observer (survey team) and packed as per procedure.
24. After the Survey, FI / Observer would complete the packing and the Observer would leave for depositing the NAS papers to the designated centre.

Valuable cooperation from the Principal / Headmaster (HM) would be deeply appreciated in this endeavour. The Achievement Test and the Survey Questionnaires such as TQ, PQ and SQ are for the purpose of a national level study about the health of educational system in the country. It has no bearing on the school individually nor any ranking of the child. The reporting is at the district level since district is the unit of reporting in NAS. We convey our best wishes and look forward to successful conduct of NAS in your school.

Regards

Sd/-  
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Director, PE and Head NAS Cell, CBSE