



Instruction Sheet

Please follow the instruction given below for the sampling and for the conduct of the test:

SAMPLING PROCEDURE

- Verify information:** Verify the Grade of Sampling > Verify the medium of instruction in Grade and count the number of sections per Grade.
- Select the Section:** If there is ONLY ONE section, then that section is to be selected for Sampling. If there are MORE THAN ONE section, use CHIT-AND-DRAW method to randomly pick a section.

Sampled Section

Name of Section

(Should a School have sections named other than A, B, C, ..., please assign A, B, C, ... to the Sections in the School and record it here below):

A	-
B	-
C	-
D	-
E	-
F	-
G	-
H	-
I	-
J	-

What is Chit and Draw Method?

Write the names of the section on different chits > shuffle the chits > ask a student / teacher to randomly pick a chit > select the section on chit

Note: If a section with less than 30 students is selected, draw chits again, if again a section with less than 30 is selected. Choose the section in draw 1

- Select the Students:** After the section has been selected, count the final number of students in the section, if they are **less than or equal to 30** then whole class is selected as sample. Please note their information on the Control Sheet as per normal order of attendance. (Student Roll No. 1 is given NAS Roll number 1 on Control Sheet)

If number of students is **more than 30** then follow the procedure given below:

How to decide sample when no. of students are more than 30?

- Divide the total no. of students by 30 to get the Sampling interval M, round off this no. to the nearest integer (e.g., $32/30 = 1.06 \sim 1$, hence $M = 1$, or $50/30 = 1.67 \sim 2$, $M = 2$)
- Write down the student roll number of all students on chits & do CHIT-AND-DRAW method. The drawn-out roll no. becomes 'NAS ID 01' in control sheet. (e.g., if we draw the roll no. 7 using CHIT-AND-DRAW method, then roll no. 7 will be given NAS ID 1 on Control sheet, and all further sampling will be done from Roll No. 7 onwards.)
- Select every **Mth student** starting from first roll no. drawn in step 2 using the attendance register, till selection of 30 students is complete (e.g., if first roll no. is 7, and $M = 2$, then we select roll no. 9, 11, 13 and so on till we have 30 students).
- Note that in above example Roll No. 7 will be NAS ID 01, Roll No. 9 will be NAS ID 02 and so on.

EXAM DURATION AND DISTRIBUTION

Grade	No. of Test Booklets	Start Time	End Time	Duration
Grade 3 and 5	4	10.30 AM	12.00 PM	90 Minutes
Grade 8	4	10.30 AM	12.30 PM	120 Minutes
Grade 10	5	10.30 AM	12.30 PM	120 Minutes