

Office Order

Board Representatives (BR): **(J & K)**

In pursuit of the responsibility entrusted to the CBSE for NAS, the Board has appointed Representatives to various destinations as per details below. Their air tickets have been booked and Advance of Rs.13000 has also been credited/being credited into individual Account. BR concerned may download their Letter of Appointment (LOA) from NAS Portal. Details of BR have been shared with District Level Coordinator (DLC).The BRs, District appointed at, itinerary in respect of the State of **J & K** are as under:

S.no	Reg No.	Name	Email	Mobile	Designated District	Date of onward	Date of Return
1	BR2102189	Vijay Mohan	khudania1975@gmail.com	9829724084	RAJAURI	08.11.21	14.11.21
2	BR2102147	Arvind Kumar Minj	mr.minj1984@gmail.com	8591169681	PULWAMA	08.11.21	14.11.21
3	BR2101718	Sanjay Kumar	sanjay1975.cbse@gmail.com	9958769005	BARAMULA	08.11.21	14.11.21
4	BR2101547	Kuldeep Saini	kuldeep0514.cbse@nic.in	7526921033	KUPWARA	08.11.21	14.11.21
5	BR2101492	Shailendra Yadav	shailendray1133.cbse@nic.in	9958263310	SHOPIAN	08.11.21	14.11.21
6	BR2101476	Mahinder Singh	Mahinder0782.cbse@nic.in	9988018749	KULGAM	08.11.21	14.11.21
7	BR2101429	Deepa Vashisht	deepavashist12@gmail.com	9999828741	UDHAMPUR	08.11.21	14.11.21
8	BR2101427	Deepa Bhagat	deepa.bhagat1979@gmail.com	9818688000	UDHAMPUR	08.11.21	14.11.21
9	BR2101411	Kishan Lal	kishan1969.cbse@gmail.com	9779607645	BANDIPORA	08.11.21	14.11.21
10	BR2101406	Rajesh Kumar	Rajeshk77505@gmail.com	9910458288	DODA	08.11.21	14.11.21
11	BR2101401	Anil Kumar	at8070638@gmail.com	9876920626	BADGAM	08.11.21	14.11.21
12	BR2101324	Harsh Chhabra	harsh.cbse@gmail.com	9873368480	PUNCH	08.11.21	14.11.21
13	BR2101292	Sanjay Kumar	sanjay412@gmail.com	9013689861	SRINAGAR	09.11.21	13.11.21
14	BR2101227	Manish Kumar Tyagi	asmanishtyagi@gmail.com	8368714424	KISHTWAR	08.11.21	14.11.21
15	BR2101219	Sanjeev Sharma	sanjeevsharma141103@gmail.com	9888011008	ANANTNAG	08.11.21	14.11.21
16	BR2101191	Sanjeev Kumar Sahni	sanjeevksahni@outlook.com	9811774487	GANDERBAL	08.11.21	14.11.21
17	BR2101164	Mahesh Kr. Satija	satija.cbse@gmail.com	9871539714	JAMMU	08.11.21	14.11.21
18	BR2101160	Pushpa Rani Sachdeva	pushpasachdeva.cbse@gmail.com	9871829356	SRINAGAR	09.11.21	13.11.21
19	BR2101147	Anita Sharma	anita0799.cbse@nic.in	9990321117	KATHUA	08.11.21	14.11.21
20	BR2101121	Tej Ram	ropkl.abcell@cbseashiksha.in	9416352455	RAMBAN	08.11.21	14.11.21
21	BR2101120	Ajai Kumar Maheshwari	ajaikumar1089.cbse@nic.in	9041779044	REASI	08.11.21	14.11.21
22	BR2101096	Santosh Kumar Yadav	santosh0516.cbse@nic.in	9871768596	KATHUA	08.11.21	14.11.21
23	BR2101093	Manish Saini	manishsainicbse@gmail.com	9416704303	SAMBA	08.11.21	14.11.21

In this regard, following instructions may be noted :

- There is no exemption from the assigned duty being a Govt. project. It is mandatory to perform the duty as assigned above.
- You are also requested to familiarise yourself with your roles and responsibility as BR.
- You are also requested to make sure to collect keys and other confidential material from the NAS Cell, PE Unit, Delhi on 7th / 8th November, 2021 without fail keeping in mind your travel plan.
- You must reach the destination by 08th Nov. As per your onward journey plan. On reaching the destination, you would report to the DLC concerned for further planning about the delivery of confidential packet as well as conduct of NAS.
- The list of DLC is already placed on the NAS Portal.
- You would carry your Letter of Appointment (LOA) and Identity Card.
- DLC has also been issued a kit which contain sample school wise packet (having sample school-wise Introductory Memo, hand-outs for FIs and observers, control sheet, field note etc.). This small packet is to be handed over to the observer concerned when he/she reports for collection of confidential material at the distribution centre.
- As BR, you are going as central facilitator and ensure the process sanctity with the help of DLC in the district.
- You would bring all the OMR of all sample schools pertaining to the District assigned to you and deposit the same at the designated centre in Delhi which will be informed separately.
- Air tickets have already been sent by the Balmer Lawrie (for those going by Air) and by the CBSE, NAS Cell in your email.
- Instructions contained in the HAND OUT for BR and the LOA, may please be noted for needful.

Best wishes

**Director (Prof. Exam)
Head NAS Cell, CBSE**

Copy for information:

1. DS to Chairman, CBSE for information
2. Commissioner KVS for information.
3. Commissioner NVS for information.
4. State Nodal Officer, J & K- with a request to provide local support to the Board Representative.
5. Sh. J.P.Pandey, Director, Ministry of Education, Govt. of India.
6. DLC with the request to cooperate with the BR.
7. NIC, NAS with request to upload this deployment order on NAS Portal.
8. The Regional Officer, CBSE, Chandigarh with request to extend local support.
9. Joint Secretary (Conf) / SO (Conf.) NAS Cell for coordination for Key handing over.
10. Deputy Secretary (Accounts) / AO NAS Cell, for disbursement of Advance and coordinate for additional advance if any.
11. Deputy Secretary (IT) to forward this order to DLC/.RO and maintain database for reporting.
12. Deputy Secretary (Exam)/Assistant Secretary (Exam) for intimating/coordinating for OMR collection.
13. Guard File.

**Director (Prof.Exam)
Head NAS Cell, CBSE**