



भारत सरकार  
शिक्षा मंत्रालय  
स्कूल शिक्षा और साक्षरता विभाग  
शास्त्री भवन  
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GOVERNMENT OF INDIA  
MINISTRY OF EDUCATION  
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**Maneesh Garg**  
**Joint Secretary (SS-II)**  
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DO letter No.19-4/2019-IS-8

5<sup>th</sup> November, 2021

*Respected Sir/Ma'am,*

**Subject: National Achievement Survey 2021 – reg.**

This is in continuation of my DO letter of even number dated 18/8/2021 regarding nomination of State Nodal Officers(SNOs)/District Nodal Officer(DNOs) for successful conduct of NAS 2021 scheduled on 12th Nov, 2021. The States/UTs were requested to appoint SNOs who would appoint DNOs. Further, DNOs are to nominate Field Investigators (FIs). However, the following issues have been noticed in appointment of officers at District Level & conduct of NAS.

- (i) There are some Districts in which FIs are not appointed in adequate numbers vis-a-vis the number of sampled schools. These Gaps needs to be filled up by today itself i.e. **5<sup>th</sup> November 2021** positively, to ensure that NAS is conducted in the sampled schools.
- (ii) In districts where school observers are not available in required number, some observers drawn from Departments other than School Education Department may be deputed.
- (iii) Where ever it is not possible to appoint separate observers, the FIs may have to perform the duty of school observer which includes collection of bags from the distribution Centre and taking back the test material back to the collection centre after the survey has been conducted in the school.
- (iv) Training videos relating to FIs and Observers are available at <https://youtube.com/playlist?list=PLV5Ru92ivFxzzecHndVgZSI8MmyTeWieK>. States/UTs should ensure proper training of all functionaries, nominated for NAS duty.

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(v) In some cases, DNOs/DLCs are reporting that there is a possibility of non-reporting/reluctance of FI and observers on the designated date. Appropriate administrative orders are required to be issued so that the FIs and Observers nominated must be present (without fail) for NAS. Further, the directions may be issued to the schools (including private schools) that non-reporting and non-sparing of FIs /Observers will be viewed seriously. Since presence of FIs and Observers is extremely critical for NAS, no exemption can be given. Further, DNOs/DLCs may be advised to keep an advance reserve list of FIs and Observers to deal with substitute appointment on SOS basis. **It is also requested to facilitate smooth movement of the functionaries associated with the conduct of NAS, including where ever special permissions are required.**

(vi) Suitable directions may also be issued to District Education Authorities and schools so that the sampled schools remain functional/open for the selected grades for smooth conduct of NAS, while observing the COVID safety protocols.

An early action on the above will be highly appreciated.

*With regards,*

*Maneesh* 5/11/21  
(Maneesh Garg)

Principal Secretary/Secretary(Education)  
All States/UTs

Copy, for information, to:

Chairman, CBSE  
Director, NCERT  
Commissioner, KVS  
Commissioner, NVS